

# Trustees' Annual Report for the period

Period start date			Period end date				
From	1st	August	2007	To	31st	July	2008

## Reference and administration details

**Charity name** Assyrian Church of the East Relief Organisation

**Other names charity is known by** A.C.E.R.O.

**Registered charity number (if any)** 1122343

**Charity's principal address** 66a ELM ROAD,

SLADE GREEN,

KENT,

Postcode DA8 2NW

ENGLAND

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ANDY DARMOO	TREASURER	17 <sup>TH</sup> September, 2007	
2	REV. DAVID ROYEL	SECRETARY	17 <sup>TH</sup> September, 2007	
3	H.G. BISHOP JOSEPH MEELIS ZAIA	CHAIRMAN	17 <sup>TH</sup> September, 2007	
4	REV. EMANUEL YOUKHANA	PROJECT MANAGER	17 <sup>TH</sup> September, 2007	
5				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

CHARITY OFFICE  
 27 APR 2008  
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### Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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# Structure, governance and management

## Description of the charity's trusts

Type of governing document <i>(not for charitable corporations)</i>	CONSTITUTION ADOPTED 19 SEPTEMBER 2007 AS AMENDED AT A MEETING DATED 11 JANUARY 2008.
How the charity is constituted <i>(not just association company)</i>	TRUST
Trustee selection methods <i>(not just members elected by)</i>	ELECTED BY EXISTING TRUSTEES

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

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## Objectives and activities

Summary of the objects of the charity set out in its governing document

This organisation endeavours to develop projects within the following fields:

1. The advancement of the Christian religion in accordance with the beliefs and teachings of the Assyrian church of the east.
2. The relief of financial hardship, in particular but not exclusively in Assyrian Christian communities, by making grants of money for providing or paying for items services or facilities.
3. The relief of sickness and preservation of good health by providing or assisting in the provision of equipment, facilities and services.
4. The relief and assistance of people in any part of the world who are the victims of war or natural disaster, trouble or catastrophe.
5. The promotion of religious harmony by:
  - (i) Educating the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths.
  - (ii) Promoting knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths

**Summary of the main activities in relation to these objects**

The trustees have made several trips to Iraq, Jordan and Syria where they have met with Church Leaders to establish who are the most needy and venerable and which type of help would be most beneficial.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

The charity has provided emergency relief for several thousand refugees, in the form of financial support.

These families and individuals have escaped Iraq leaving their homes and possessions behind and are living in Jordan, Syria and surrounding countries.

This funding has provided them with food, heating and essential medical care.

## Financial review

Brief statement of the charity's policy on reserves

There are no set amounts reserved but we have a small balance in our bank accounts so that we are not overdrawn incurring bank charges.

Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

## Other optional information

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## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>A.Y. Darmoo</i>	
Full name(s)	ANDY Y. DARMOO	
Position (eg secretary, chair, etc)	TREASURER	
Date	24 <sup>th</sup> April, 2009	

# Independent examiner's report on the accounts

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**Assyrian Church of the East Relief Organisation**

**On accounts for the year  
ended**

**31<sup>st</sup> July, 2008**

**Charity no  
(if any)**

**1122343**

**Set out on pages**

1-4 Trustees Annual report  
1-2 Receipts & Payments CC16A

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent  
examiner's statement**

In the course of my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*C Willey*

**Date:**

24.4.09

**Name:**

Claire Willey

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

84 Cedar Road,  
Dartford, Kent, DA1 2RS

CHARITY COMMISSION  
 DISTRICT  
 27 APR 2009  
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Charity Name <b>ASSYRIAN CHURCH OF THE EAST RELIEF ORGANISATION</b>	No (if any) <b>1122343</b>
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**CC16a**

## Receipts and payments accounts

For the period from	Period start date 1st. AUGUST, 2007	To	Period end date 31st. JULY, 2008
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### Section A Receipts and payments

	Unrestricted funds to the nearest £ Sterling	Unrestricted funds to the nearest \$ Dollar	Unrestricted funds to the nearest Euro	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	37,276	23,914	18,000		-
Interest	64	1	-		-
Bank Charges - Refund	288	-	-		-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>37,628</b>	<b>23,915</b>	<b>18,000</b>		
<b>A2 Asset and investment sales, etc.</b>	-	-	-		-
<b>Total receipts</b>	<b>37,628.00</b>	<b>23,915</b>	<b>18,000</b>		-
<b>A3 Payments</b>					
Donations	11,050	37,932	-		-
Bank Charges	197	537	-		-
Wages	2,594	12,000	-		-
Committee Expenses	495	-	-		-
Printing	80	-	-		-
Commission Charges	-	84	18		-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>14,416</b>	<b>50,553</b>	<b>18</b>	<b>64,987</b>	-
<b>A4 Asset and investment purchases, etc.</b>	-	-	-	-	-
<b>Total payments</b>	<b>14,416</b>	<b>50,553</b>	<b>18</b>	<b>64,987</b>	-
<b>Net of receipts/(payments)</b>	<b>23,212</b>	<b>- 26,638</b>	<b>17,982</b>		-
<b>A5 Transfers between funds</b>	-	27,627	-		-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	<b>8,933</b>	<b>989</b>	<b>17,982</b>		-
<b>Exchange Rate</b>	<b>Rate 1.00</b>	<b>Rate 1.98</b>	<b>Rate 1.27</b>		
<b>GBP EQUIVALENT</b>	<b>8,933</b>	<b>499</b>	<b>14,159</b>	<b>23,591</b>	

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to the nearest £	Endowment Funds to the nearest £
<b>B1 Cash funds</b>	Bank Accounts	23,591	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>23,591</b>	-	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to the nearest £	Endowment Funds to the nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>A.Y. Darmoo</i>	<b>ANDY Y. DARMOO</b>	24.4.09